

SKILLSFORSUCCESS RESOURCES

PHASE 2 OVERVIEW
OF
RESOURCES DEVELOPED

AUGUST 27, 2024
2:00 to 3:30 pm
&
OCTOBER 24, 2024
10:00 to 11:30 am



Pop Up PD
for Literacy Educators
SKILLS FOR SUCCESS



STATEMENT OF **RECOGNITION**

While we meet today on a virtual platform, let's take a moment to recognize, respect and acknowledge the importance of the lands we occupy and from which we benefit.

Today, let's reaffirm our commitment and responsibility to improve relationships between nations -- and our own understanding of local Indigenous peoples and their cultures.

Let's remind ourselves that, wherever we are, we live on the ancestral and unceded territory of Inuit, Métis, and First Nations people.

ABOUT **POP UP PD FOR LITERACY EDUCATORS**

- free webinar series developed by Ontario's LBS Regional Networks & the Provincial Support Organizations for Literacy
- supports LBS practitioners with presentations on topics important to them
- English language webinars presented for LBS practitioners annually since 2015-2016
- **all** webinar presentations, recording links & transcripts here: [Pop Up PD Resources for LBS Educators](#)
- webinar topic ideas welcome at: e-channel@contactnorth.ca



Bonjour, Ahnii, Hello! - Topics for Today

1. Quick Review:

- Essential Skills (ES)
- Skills for Success (SFS)
- Skills for Success & OALCF

2. LBS-SFS Phase 1 & 2 Overview

3. LBS-SFS Resources Forum Website

4. Highlighting Some SFS Phase 2 Resources

5. Communities of Practice

6. Wrap-Up & Questions



1. Quick Review: Essential Skills

...for work, learning,
and life



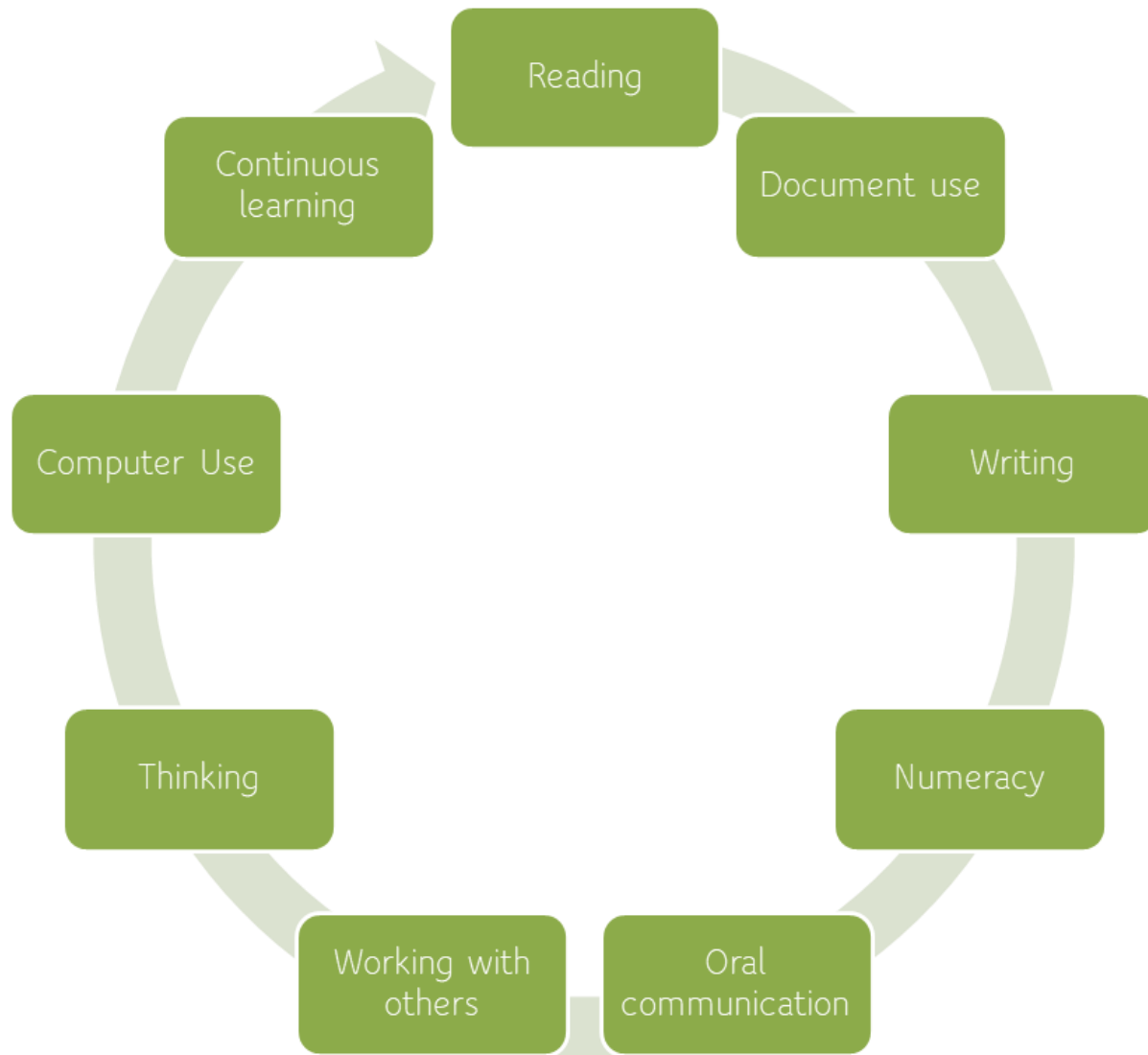
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 **Learning Networks
of Ontario**



NINE Original Essential Skills



**Essential Skills are
the 'Velcro' to
which all other
education and
training 'sticks'.**



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LNO Learning Networks
of Ontario

1. Quick Review: Skills for Success

(...also for work,
learning and life!)





From the Skills for Success website:



Government
of Canada

Gouvernement
du Canada

FR EN

MENU ▾

[Canada.ca](#) > [Jobs and the workplace](#) > [Training](#) > [Job training initiatives](#)

Skills for Success

Skills for Success provide Canadians with everyday skills needed for work, learning and life. Improving them will help you succeed in today's and tomorrow's workplace.



Source: <https://www.canada.ca/en/services/jobs/training/initiatives/skills-success.html>



Pop Up PD

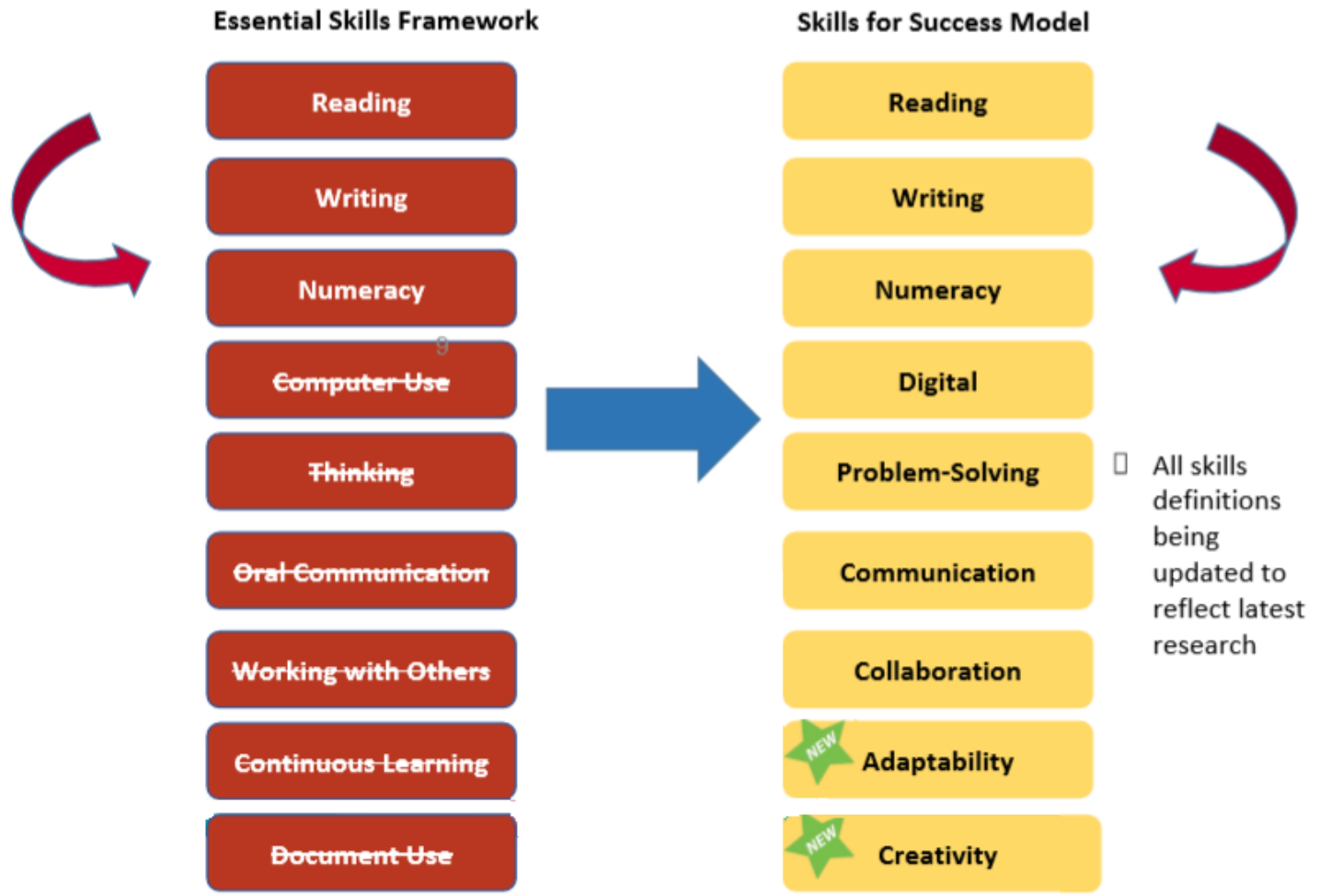
for Literacy Educators

SKILLS FOR SUCCESS

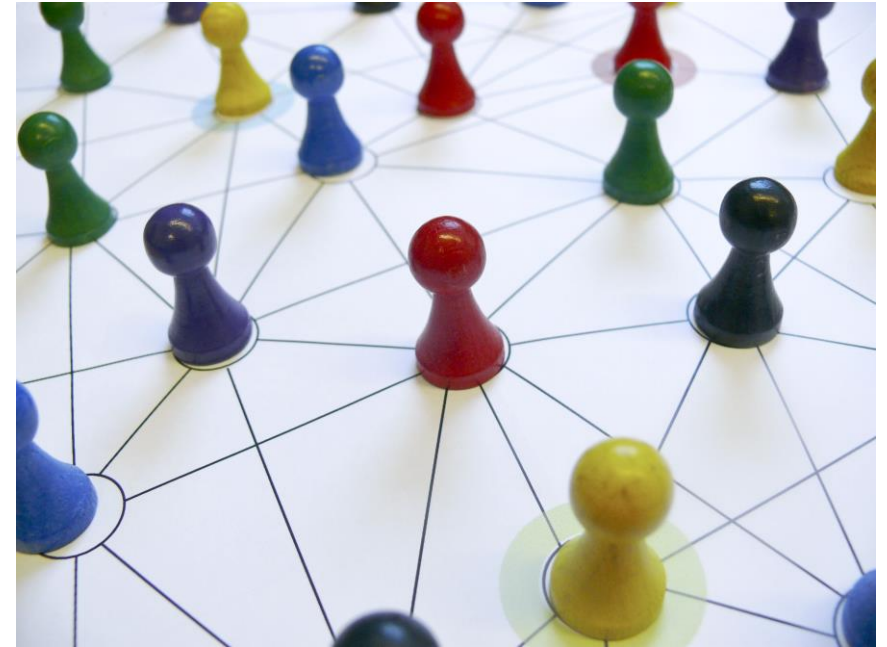


Learning Networks
of Ontario

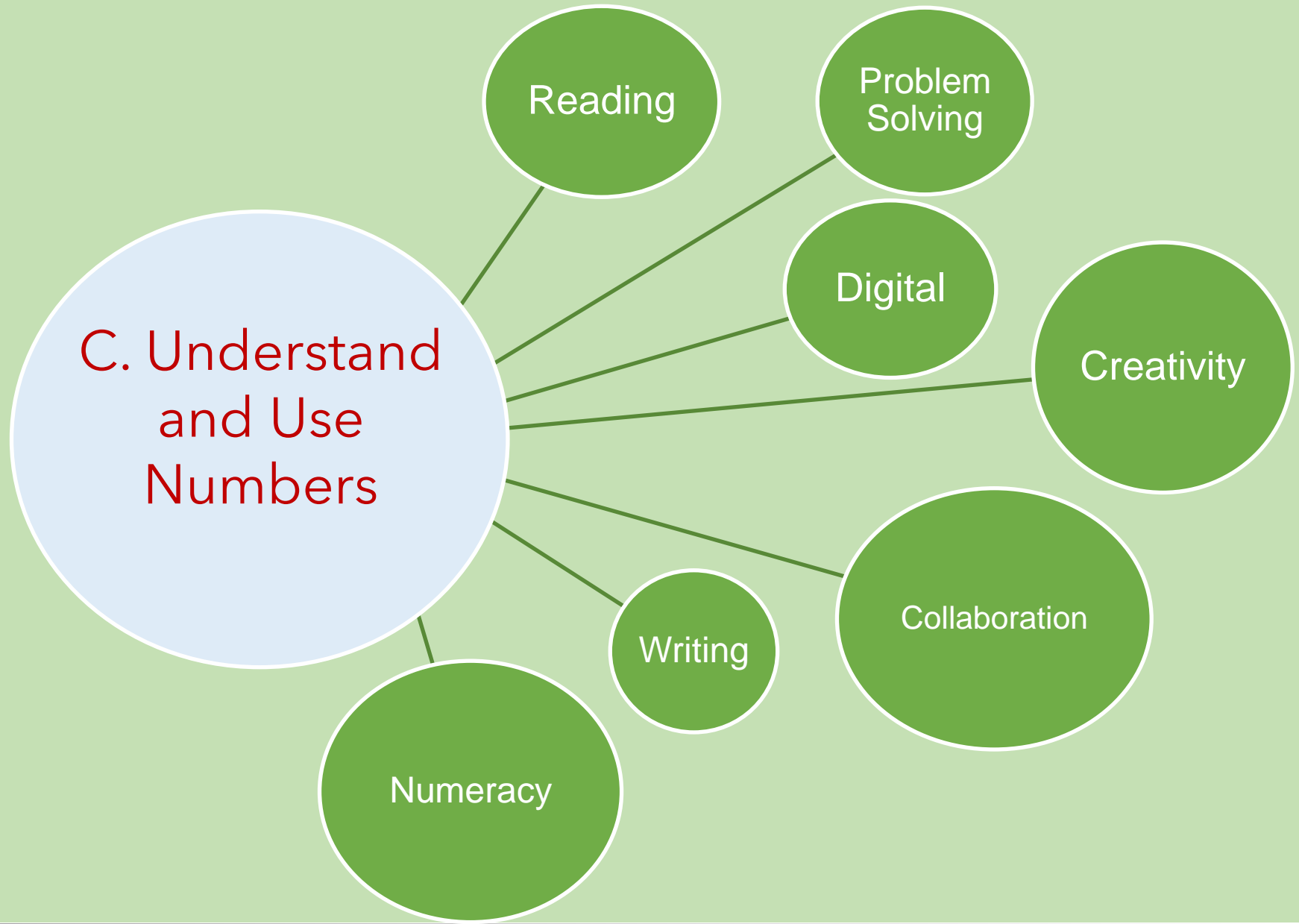
What's Changed? From 'Essential Skills' to 'Skills for Success'



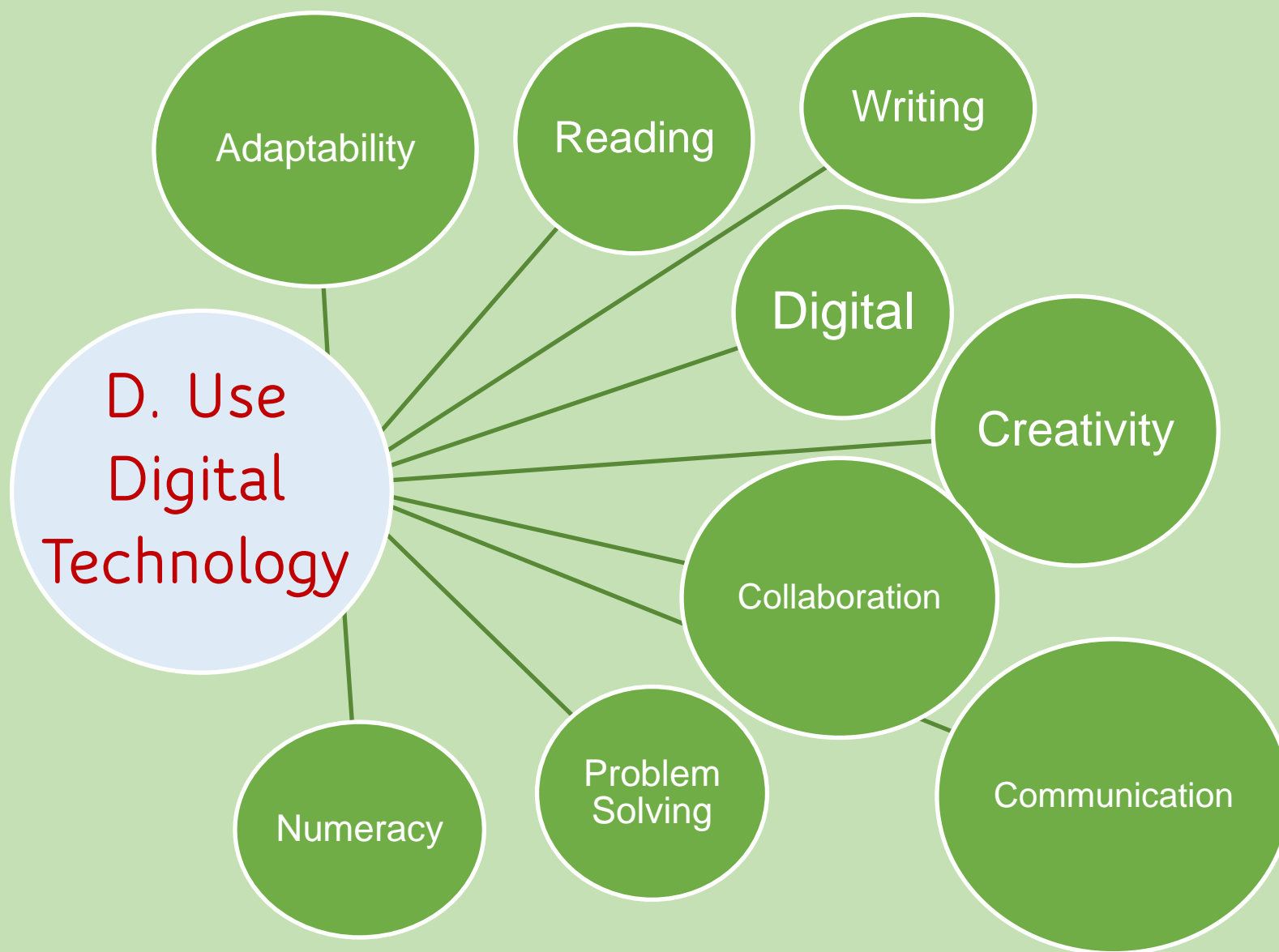
1. Quick Review: Skills for Success & OALCF



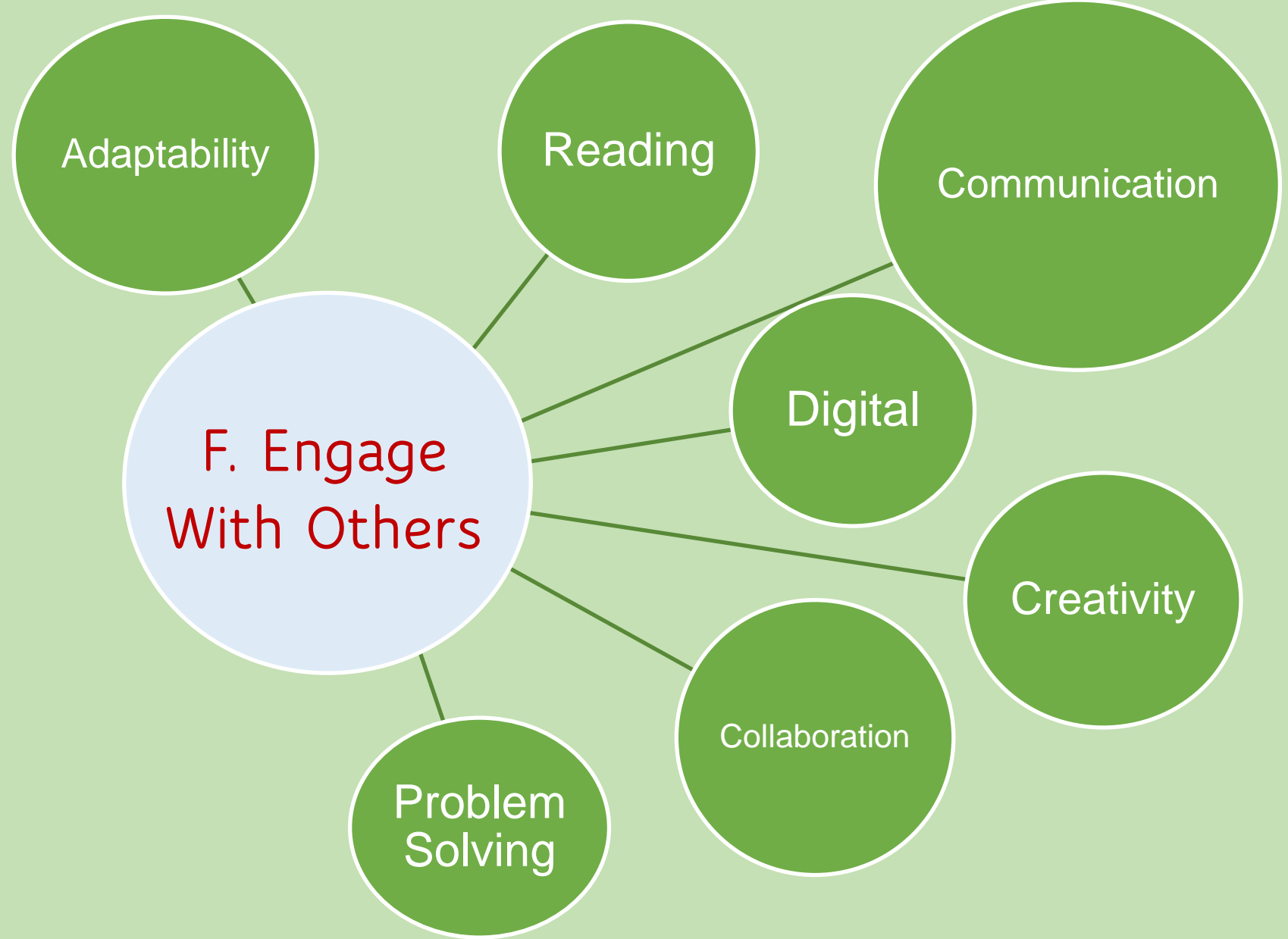
Some Possible connections to the OALCF?



Some Possible connections to the OALCF?



Some Possible connections to the OALCF?



2. Skills for Success Phase 1 & 2 for LBS



Skills for Success Funding for LBS - Phase 1 & 2

In Fall 2022, the Ontario Ministry of Labour, Immigration, Training and Skills Development (MLITSD) received funding from the federal government's "Skills for Success" program.

(Employment and Social Development Canada - ESDC)

Phase 1: 2022-23

Phase 2: 2023-24

Phase 1

SFS funding
for LBS was related to
these 5 themes:

Apprenticeship Integration

Better Jobs Ontario (BJO)
Integration

Expanding and Enhancing
Digital Delivery

Supporting
Underrepresented Groups

Workplace Literacy

In November 2022 for **Phase 1** :

10 provincial LBS support organizations received funding for SFS resource development

16 LBS regional networks received SFS to conduct LBS community integration activities related to the SFS themes



Provincial Support Organizations for Literacy



Learning Networks
of Ontario



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Learning Networks
of Ontario

SFS Resource Development

In Phase 1, (2022-23) almost 200 curriculum resources were developed by the provincial LBS support organizations

(In addition, 39 e-Channel-specific resources were also developed)

Expanding and Enhancing Digital Delivery (37)

Supporting Apprentices (48)

Supporting Underrepresented Groups (52)

Workplace Literacy (20)

In phase 2 (2023-24), the provincial LBS support orgs were again invited to apply for SFS curriculum resource development funds

120+ resources were developed in phase 2

(*27 e-Channel specific resources were developed in phase 2 under the Digital Delivery theme)

Expanding and Enhancing Digital Delivery (*27)

Supporting Apprentices (39)

Supporting Underrepresented Groups (42)

Workplace Literacy (37)

What else happened in Phase 2 ?

a) The 16 LBS regional networks were invited to apply for community integration projects under four of the SFS themes:

- Supporting Apprenticeship
- Supporting Underrepresented Groups
- Supporting Better Jobs Ontario
- Workplace Delivery

Some of you may have participated in SFS projects through your regional network

What else happened in **Phase 2** ?

b) LBS service providers were invited to apply for SFS service delivery pilots under three of the SFS themes

- Supporting Underrepresented Groups
- Supporting Better Jobs Ontario
- Workplace Literacy

Approximately 120 SFS service delivery pilots were funded






Of those, over 70 were in the **Supporting Underrepresented Groups** theme

Applying for **Phase 2** funding was voluntary and was done through the 2023-24 LBS business planning process

3. LBS Resources Forum Site

Most of the Phase 1 & 2 curriculum resources have been posted on the existing **"Literacy Resources and Discussion Forum"**:
<https://lbsresourcesandforum.contactnorth.ca/>

Literacy Resources and Discussion Forum 🔍 You are not logged in. (Log in)

[Home](#)



Skills for Success (SFS) Resources

- [Apprenticeship \(SFS\)](#)
- [Better Jobs Ontario \(SFS\)](#)
- [Digital Delivery \(SFS\)](#)
- [Digital Delivery e-Channel \(SFS\)](#)
- [Underrepresented Groups \(SFS\)](#)
- [Workplace Literacy \(SFS\)](#)
- [Success Stories](#)

Literacy Resources and Discussion Forum

Welcome to Community Literacy of Ontario's and Laubach Literacy Ontario's **Literacy Resources and Discussion Forum** for Ontario's Literacy and Basic Skills (LBS) agencies.

The site contains an annotated resource library. Resources are sorted into relevant categories, each with a built-in search feature. Resources can be downloaded or linked to directly. You can use the global search button on the upper right-hand corner of the page or search within each category. The video below shows you how!



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SFS Resource Website Overview

This website was created several years ago as a partnership with Community Literacy Ontario (CLO) and Laubach Literacy Ontario (LLO) and is hosted by Contact North. The Ministry agreed that it would be useful to post the SFS resources there as well.

English-French translation is in progress.

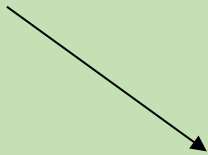
Seven new categories have been created on the site to organize the SFS resources:

- [Apprenticeship \(SFS\)](#)
- [Better Jobs Ontario \(SFS\)](#)
- [Digital Delivery \(SFS\)](#)
- [Digital Delivery e-Channel \(SFS\)](#)
- [Underrepresented Groups \(SFS\)](#)
- [Workplace Literacy \(SFS\)](#)
- [Success Stories](#)

****More phase 2 resources will be added to the site as they become available.****

Resources Forum Site Overview

Select the SFS theme you would like to access from the left-side menu



Literacy Resources and Discussion Forum



[Home](#)

Skills for Success (SFS) Resources

- [Apprenticeship \(SFS\)](#)
- [Better Jobs Ontario \(SFS\)](#)
- [Digital Delivery \(SFS\)](#)
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Example from the Apprenticeship Theme

Title, author, date, and annotation for each resource

Goal path links apply to the other resources on the site

Skills for Success (SFS) Resources

- Apprenticeship (SFS)
- Better Jobs Ontario (SFS)
- Digital Delivery (SFS)
- Digital Delivery e-Channel (SFS)
- Underrepresented Groups (SFS)
- Workplace Literacy (SFS)

Resources by Goal Path

- Independence Goal Path
- Employment Goal Path
- Apprenticeship Goal Path
- Secondary School Credit Goal Path
- Postsecondary Goal Path

Resources by Topic

- Assessment
- Administration, PD, and Research

Apprenticeship (SFS)

View list View single Search

Entries per page 10 Search Sort by Time added Ascending Advanced search Save settings

1 2 »

Resource: Apprenticeship Answers

Author(s): Community Literacy of Ontario
Published: 2023
Funder(s): MLITSD

Annotation:

Apprenticeship answers is a series of six resources to help a learner prepare to become an apprentice.

Each booklet is a fillable PDF.

- Apprenticeship Answers: Exploring Apprenticeship
<https://www.communityliteracyofontario.ca/wp/wp-content/uploads/CL6B8A1.pdf>
- Apprenticeship Answers: How do I Become an Apprentice?
<https://www.communityliteracyofontario.ca/wp/wp-content/uploads/CL03F51.pdf>

URL links to a different site if the resource is posted on elsewhere (usually the support org's own site)

URL:

File(s):  Apprenticeship Answers Six Workbook Series (CLO).zip

File(s) are actual copies of the resources that can be downloaded directly from this site in case a URL moves

Skills for Success: Adaptability
Collaboration
Communication
Creativity and Innovation
Digital
Numeracy
Problem Solving
Reading
Writing

SFS embedded in the resource

Tags on the SFS resource site

Tags:   



Example from the Underrepresented Groups Theme

Resource: Promoting Inclusion

Author(s): CESBA

Published: 2023

Funder(s): MLITSD

Annotation:

This course talks about speaking up for underrepresented groups. It includes self-assessment, steps to self-advocacy and ways to approach this process.

URL: <https://cesba.com/wp-content/uploads/2023/03/1.-Promoting-Inclusion-Introduction-to-Self-Advocacy.pdf>

File(s):  1.-Promoting-Inclusion-Introduction-to-Self-Advocacy.pdf

Skills for Adaptability

Success: Communication

Creativity and Innovation

Digital

Numeracy

Problem Solving

Reading

Writing

Tags: **underrepresented groups**



Resource Website - Other Features

Literacy Resources and Discussion Forum

Search [input type="text"] [bell icon] [message icon] Robyn Cook-Ritchie [profile picture]



Home

Skills for Success (SFS) Resources

- [Apprenticeship \(SFS\)](#)
- [Digital Delivery \(SFS\)](#)
- [Underrepresented Groups \(SFS\)](#)
- [Workplace Literacy \(SFS\)](#)

Resources by Goal Path

- [Independence Goal Path](#)
- [Employment Goal Path](#)
- [Apprenticeship Goal Path](#)
- [Secondary School Credit Goal Path](#)
- [Postsecondary Goal Path](#)

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Resource Cover Page

Using the cover page template, similar information was collected for each resource to maintain consistency

Some resources include the cover page similar to this example

Others have integrated the information in different ways

Includes organization, description, OALCF alignment

Skills for Success Curriculum Resource Cover Page		
Organization		
College Sector Committee for Adult Upgrading (CSC)		
Curriculum Resource		
<i>Developing Cross-cultural Communication Skills for Work, Learning and Life</i>		
This resource provides information on cross-cultural communications skills and offers tips and tools about how to become more aware when communicating with people of diverse cultures.		
OALCF Alignment		
Competency	Task Group	Level
Competency A -Find and Use Information	A1. Read continuous text	3
Competency B - Communicate Ideas and Information	B2. Write continuous text	2
Competency E - Manage Learning	N/A	3
Competency F - Engage with Others	N/A	N/A

Resource Cover Page

Also includes

- relevant LBS goal paths
- embedded Skills for Success
- notes (if applicable)

Goal Paths (check all that apply)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Employment | <input checked="" type="checkbox"/> Postsecondary |
| <input checked="" type="checkbox"/> Apprenticeship | <input checked="" type="checkbox"/> Independence |
| <input checked="" type="checkbox"/> Secondary School Credit | |

Embedded Skills for Success (check all that apply)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Adaptability | <input type="checkbox"/> Numeracy |
| <input checked="" type="checkbox"/> Collaboration | <input type="checkbox"/> Problem Solving |
| <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Reading |
| <input type="checkbox"/> Creativity and innovation | <input checked="" type="checkbox"/> Writing |
| <input type="checkbox"/> Digital | |

Notes:

The opinions expressed in this document are the opinions of the College Sector Committee for Adult Upgrading. The Government of Ontario and its agencies are in no way bound by any recommendations contained in this document.

4. Highlighting Some SFS Phase 2 Resources

Integration of LBS
Service to Support



APPRENTICESHIP

Sample Phase 2 Resources on the Site

- Food Services Preparation (5-part series)
- Exploring Employment as a Baker
- Exploring Employment as a Cabinetmaker
- Exploring Employment as a Drywall Installer & Finisher
- Learning to Use the Skills Canada App
- Explore the Construction Training and Apprenticeship Ontario (CTAO) Hub - 6-part series
- Explore the Ontario Building and Construction Tradeswomen website
- Tools of the Masonry Trade (4-part series)
- The Apprenticeship System in Ontario
- Skills for Successfully Working in Child Care 1 & 2
- Resources to Support Your Child Care Career
- Partner and Group Activities for Child Care (2-part series)
- Chef Reader, Activity Book & Answer Key
- ECE Reader, Activity Book & Answer Key

<https://docs.google.com/document/d/1HdEWPeLq5A-p6lZlfqQ4LMZE-9b5kN82XkioX-0BINk/edit>

UNDERREPRESENTED GROUPS



Sample Phase 2 Resources on the Site

- En apprendre plus sur les applications populaires/Switching and Closing Apps
- Créer un nom d'utilisateur et un mot de passe/How to Use Youtube Apps
- Exploring Your Public Library
- Exploring Community Foods Programs
- Using Gender Inclusive Language
- Applying for Admission to Ontario's Public Colleges (3-part series)
- Newcomers: Learning about Housing Using Settlement.org
- Staying Socially Connected
- Applying for Ontario Works
- Earning Exemptions and Social Assistance
- Disclosing a Disability in a Workplace
- Learning Toolkit for Family Caregivers (7-part series)
- Mental Health and Addictions Curriculum (5-part series)

<https://docs.google.com/document/d/1HdEWPelq5A-p6lZlfqQ4LMZE-9b5kN82XkioX-0BINk/edit>

WORKPLACE LITERACY



Sample Phase 2 Resources on the Site

- Intro to Employment Services
- Distribution Centres (5-part series)
- Preparing for Safe Food Handling Training
- Workplace Literacy - Program Delivery
- Workplace Literacy Evaluation
- Digital Tools for the Workplace: St. John Ambulance
- Digital Tools for the Workplace: Time-logger
- Workplace Skills for Success (7-part series)
- Financial Management for the Newly Employed (5-part series)
- Workplace Skills, Strategies, and Know-how (11-part series)
- Modern Math (4-part series)
- Safely Applying for Jobs Online
- Digital Tools for the Workplace: Server Life for iPhone and Android

<https://docs.google.com/document/d/1HdEWPeLq5A-p6IZlfqQ4LMZE-9b5kN82XkioX-0BINK/edit>

LBS e-Channel Resource Development

The 5 LBS e-Channel (fully online) programs also developed 27 resources in 2023-24 under the “Expanding and Enhancing Digital Delivery” theme.

Primarily for use within e-Channel programs - they are hosted on each provider’s learning management system (LMS).

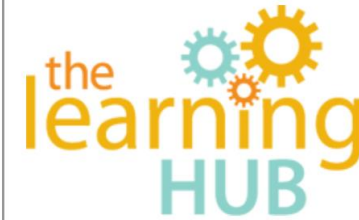
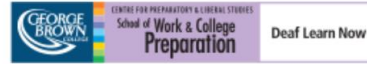
Annotations from the e-Channel resources have been included on the Resources Forum site in the “Digital Delivery e-Channel” section.

Free online education for adults living in Ontario

e-Channel Click on any of these e-Channel partners for more information:



<https://e-channel.ca/>



Communications Support:

- Reading Effectively
- Content Clues
- Skimming & Scanning
- Fact Versus Opinion
- Active Reading: SQ3R
- Mind Mapping
- Text Structure
- Summary

- Digital Skills Intake Assessment
- Employment Success for Job Seekers
- What is Artificial Intelligence?
- Introduction to Virtual Reality
- Introduction to Budgeting, Credit and Online Safety
- Landing Your Dream Job: Resume to Interview
- Workplace Wellness
- Truth and Reconciliation: Beyond the 94
- Explore Careers in the Military
- Health and Healing in an Indigenous World

Newcomer ASL and Communications for Independence:

- Introduction
- Building a Resumé
- Looking for a Job
- Interview Skills
- Networking

Basic Budgeting:

- Introduction
- What is a Budget?
- What Should You Budget For?
- Creating a Budget
- Summary

Google Docs

One and Done - Google Drive

Google Sheets

Communicating With Google Apps

Calendar, Tasks & Keep Google Apps

Google Forms

Google Slides

Maps/Google Earth/Photos

En apprendre plus sur les applications populaires/How to Learn About Popular Apps

Créer un nom d'utilisateur et un mot de passe/Creating a username and Password for a New Email Address



Pop Up PD for Literacy Educators SKILLS FOR SUCCESS



Other Resources - LBS Skills for Success Case Studies



**SKILLSFORSUCCESS INITIATIVES
SERVICE DELIVERY PILOTS 2023/24
CASE STUDY OVERVIEW**

From 2022 to 2024, Ontario's Literacy and Basic Skills (LBS) program received federal funding to undertake projects in support of Canada's Skills for Success (SFS) framework.

Resource development and/or service delivery pilots were funded under five initiatives:

- **Supporting Underrepresented Groups;**
- **Supporting Apprenticeship Integration;**
- **Supporting Better Jobs Ontario Integration;**
- **Workplace Literacy;** and
- **Expanding and Enhancing Digital Delivery.**

Projects were designed in accordance with the Ontario Adult Literacy Curriculum Framework (OALCF).

The goals of SFS initiatives are:

- to support ongoing LBS program development objectives by building capacity across cultural streams and delivery sectors;
- to strengthen LBS employment and apprenticeship outcomes;
- to integrate LBS services into the broader workforce development system; and
- to enhance and expand blended and fully distance learning opportunities.

Canada  EMPLOYMENT ONTARIO  Ontario 

CASE STUDY OVERVIEW

- 17 SFS case studies & success stories were contributed by LBS sites who delivered a SFS delivery pilot in 23-24
- Case studies from 3 SFS themes are included: Better Jobs Ontario, Underrepresented Groups & Workplace

<https://sites.google.com/laubach-on.ca/lbs-sfs-cop/success-stories>



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Other Resources - Curriculum Resources Promotional Materials

Three types of SFS promotional materials were also created for the 2022-23 LBS SFS resources:

- ✓ Social media posts
- ✓ Infographics with links or QR codes to the resources
- ✓ Online 'Flipbooks' - summary of resources for each SFS theme



Discover essential skills for

Apprenticeship

with Skills for Success Resources.

→ See Caption



Canada 

EMPLOYMENT ONTARIO

Ontario 

Example:

Social Media Post for LBS SFS Apprenticeship Resources 2022-23

https://drive.google.com/drive/u/1/folders/1mTlkg4BUUjF6JQ4r41G5r_SQJkhzRx1E



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E-Channel



LNO Learning Networks of Ontario

Visit the Skills for Success Curriculum Resources on the LBS Resources Forum!

Focus on Workforce Literacy

lbsresourcesandforum.contactnorth.ca

Get SET for Office Administration

Introduction to Frontline Leadership & Supervising Skills e-Learning Module

Get SET for Customer Service

Marketing Workplace Literacy

Example:

Infographics for LBS SFS Workplace Literacy Resources 2022-23

<https://sites.google.com/laubach-on.ca/lbs-sfs-cop/workplace-literacy/workplace-literacy-curriculum-resources-promo-materials>



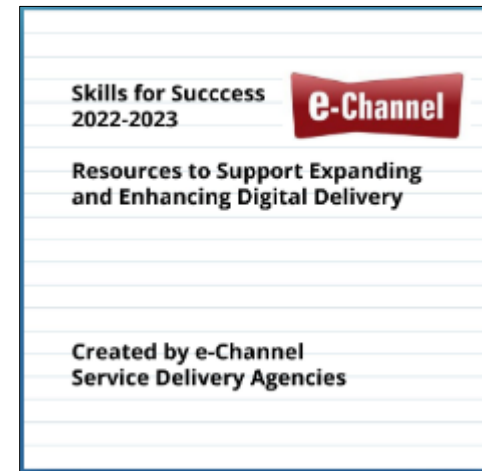
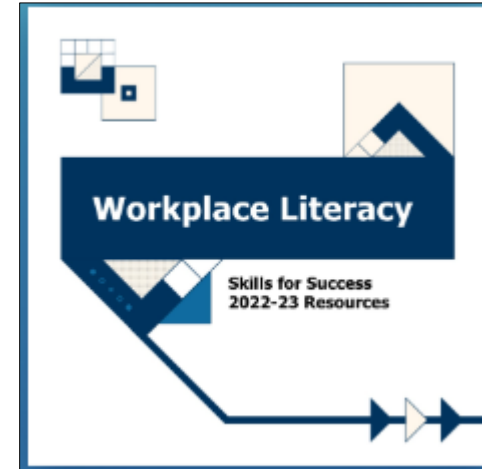
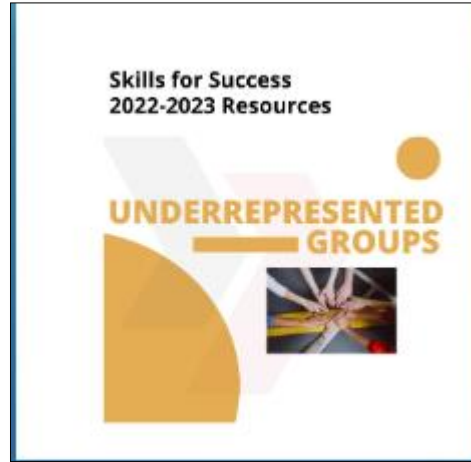
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Flip Books 2022/2023 Resources



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5. Communities of Practice (CoP)

“Communities of practice are groups of people who share a concern or a passion for something they do and learn how to do it better as they interact regularly.”

- Etienne Wenger



LBS Communities of Practice 2022 to 2025

All organizations participating in SFS **Phase 1 & 2** were invited to participate in one or more theme-based CoPs

CoPs have been meeting (monthly or bimonthly) since late 2022

CoPs are continuing in 2024-25; structure has been revised since the SFS projects ended on March 31, 2024



Five Communities of Practice for 2024-25

4 of the 5 CoPs are led by LBS Regional Networks

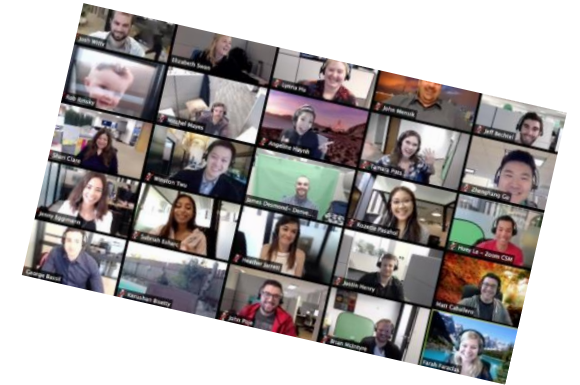
Focus	Chair
Supporting Apprenticeship Integration	Peel Halton Dufferin Literacy Network
Pathway Planning/Centralized Assessment	Adult Basic Education Association
Supporting Underrepresented Groups	Rideau Ottawa Valley Literacy Network
Workforce/Workplace Literacy	Literacy Link South Central

The 5th CoP includes the ten provincial LBS support orgs

Co-chaired by

- Laubach Literacy Ontario (LLO) &
- College Sector Committee for Adult Upgrading (CSC)

- Participants include the ED's and relevant staff
- Regional network (initiative-based) CoP leads also attend
- Support planning, coordination, info-sharing related to resource development, PD, initiative-based CoPs, capacity building, etc.
- Bring sector and cultural stream perspectives



LBS-SFS-CoP

[Home](#)

[SFS/OALCF Info and Research](#)

✓ [Apprenticeship](#)

✓ [Better Jobs Ontario](#)

✓ [Digital Delivery](#)

✓ [Underrepresented Groups](#)

✓ [Workplace Literacy](#)

[Curriculum Resource Templates](#)

[PSOL CoP Meetings](#)

[Info from MLITSD](#)

[What is a CoP?](#)

Skills for Success Community of Practice

Welcome to the LBS Skills for Success Community of Practice site.

This site will be used to house information, resources and templates related to each of the initiatives to support the Community of Practice process.

<https://sites.google.com/laubach-on.ca/lbs-sfs-cop/home?pli=1>



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MLITSD Priorities related to SFS Projects

1. Inform the development of a funding model for LBS – how much does program development and delivery really cost?
2. Inform the full implementation of the LBS performance management framework
3. Support LBS renewal



6. Wrap up & Questions

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**MERCI,
MEEGWETCH,
THANK
YOU!**

Webinar resources: [Pop Up PD Resources for LBS Educators](#)

Webinar Evaluation: please complete the very short survey when you exit the webinar. Your feedback is important!



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